RIVERSIDE TOWNSHIP BOARD OF EDUCATION REGULAR MEETING March 9, 2023

The Regular Meeting of the Riverside Township Board of Education was held on Thursday, March 9, 2023 at 7:12 p.m., in the Elementary Cafeteria.

Present were: W. Greiner, T. McElroy, E. Mossop, S. Parker, J. Sierra, B. Winering, M. Adams and R. O'Brien

Absent were: D. Graf, S. Koka, M. Pinho and R. Wrice

Dr. Parker led the flag salute.

Mr. O'Brien announced that adequate notice of the meeting had been given to the public by notifying the Courier Post and the Burlington County Times and posting notice at the Riverside Town Hall on January 12, 2023.

STUDENT COUNCIL REPRESENTATIVE

Elysia Espinal reported the student council celebrated Chase Perry, Zoe Davis, Morgan Dill and David Miller for the February Attendance Award. The council will award one student per grade level each month with a gift card to celebrate their attendance. These students had no more than one absence or lateness for the month of February. They want to remind all students that their attendance counts. The week of March 20th, they will be celebrating their first Spring Fever Spirit Week. They have dress up days to help them get ready for the Spring and a fun pep rally planned to help promote Spring sports. NHS member Ryah Fitzgerald is collecting spring clothing for kids. If you are cleaning out those closets' to get ready for spring, please bring any items to Mrs. Hunter's room. All donations will go back to our students.

GOOD NEWS

Mrs. Milch stated the winter all-stars were honored on Tuesday evening at Awards Night, sponsored by the Varsity Club. Freedom Division All Stars include: Boys' Basketball: First Tea--Senior, Kahree Morris-Jones and Junior, Ja'Shir Bridges, Second Tea--Senior, Matteo McLean and Junior, Zaire Ali-Lewis, Girls' Basketball: Second Team--Freshman, Hannah Abele, Wrestling: First Tea--Junior, Kauan Custodio, Sophomore, George Branin, Sophomore, Felipe Santos, Second Tea--Senior, Angel Herrera, Sophomore, Chris Wisniewski, Freshman, Eduardo Santos de Oliveira. Sports Night got officially underway last Friday with the traditional Freshman Pick. The theme for the 2023 event is "GAME TIME." The 79th Sports Night will be held on March 31 and April 1. The Riverside Education Association Pride in Education Committee has named the 2023 Alumnus of the Year: Bob Brookover, a 1981 graduate. Bob has been a sportswriter for the Courier Post, the Delaware County Times, and then at the Inquirer for 22 years. He has received numerous awards including one from the Associated Press. In retirement he began working for nj.com/New Jersey Advance Media. He recently covered the Super Bowl. Bob's portrait will be hung in the auditorium, and he will be honored on June 5th at the Senior Awards Night.

STUDENTS OF THE MONTH

Mr. Shumway, Ms. Follis and Mr. Micucci introduced the following students of the month: Elementary- Emilly Da Silva Pinto, 3rd grade; Samuel Ribas Silva, 4th grade; Aidian De Leon, 5th grade. Middle School- Jayden Caba Vasquez, 6th grade; Jack Capillo, 7th grade; Jayden Harris, 8th grade. High School- Cadence Costa, 9th grade; Angie Martinez, 10th grade; Sophia Barats, 11th grade; Rylee Clelland, 12th grade.

VISUAL AND PERFORMING ARTS STUDENTS OF THE MONTH

RES – Kimberly Winering (Band); **RMS** – Honyr Darby (Band); **RHS** – Mikayla Owens (Band)

STUDENTS WHO EARNED NJ STATE BILITERACY

Ana Julia Dos Santos, Anna Julia Da Costa Silva, Gustavo Pereira Firmino, Jenifer Lana Coelho, Jordanna Gomes Da Silva, Kayque Carvalho Amancio, Lucas De Moura Ferreira, Melissa Rodrigues, Mirely Nunes Almeida, Juan Carrillo Orellana and Maynor Martinez Guzman

Ms. Saia and Mr. Adams gave an update on the progress of the 2022-2023 District goals.

CORRESPONDENCE-None

APPROVAL OF MINUTES

On the motion by Mr. Greiner, seconded by Mrs. Winering, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the minutes of a Board Workshop Meeting and Regular Board Meeting held on February 9, 2023.

VOTE-Aye: W. Greiner, T. McElroy, E. Mossop, S. Parker, J. Sierra, B. Winering Nay: 0 Carried

APPROVAL OF FINANCIAL REPORTS

On the motion by Mrs. Sierra, seconded by Mr. Greiner, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the Board Secretary's Report (January 31, 2023), the Treasurer's Report (January 31, 2023), the Cafeteria Financial Report (January 31, 2023), the student Activity Financial Report (January 31, 2023), Athletic Council (January 31, 2023), the Budget Status Report (January 31, 2023) and Board Secretary's Certification Budgetary Line Item Status (January 31, 2023, as attached.

VOTE-Aye: W. Greiner, T. McElroy, E. Mossop, S. Parker, J. Sierra, B. Winering Nay: 0 Carried

APPROVAL OF BILLS

On the motion by Mr. Greiner, seconded by Mrs. Winering, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves payment of March 9, 2023 bills for the Board of Education and the Cafeteria March 9, 2023 as attached.

VOTE-Aye: W. Greiner, T. McElroy, E. Mossop, S. Parker, J. Sierra, B. Winering Nay: 0 Carried

BUSINESS & FINANCIAL

Transfer

On the motion by Mrs. Winering, seconded by Mr. Greiner, and carried unanimously, **Whereas**, the State Department of Education permits transfers among the school district's budgetary line item accounts, **And Whereas**, it is the desire of the Riverside Township Board of Education to make such transfers, **Therefore**, **Be It Resolved**, by the Riverside Township Board of Education that the Board Secretary is hereby authorized to make the following budgetary account line item transfer as attached.

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VOTE-Aye: W. Greiner, T. McElroy, E. Mossop, S. Parker, J. Sierra, B. Winering

Nay: 0 Carried

Fire Drill and Security Report

On the motion by Mrs. Winering, seconded by Mr. Greiner, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the February Fire Drill Report, submitted by Marc Ballantyne, Fire Marshal, and the Security Drill Report, submitted by Robert O'Brien, Superintendent, as attached.

VOTE-Aye: W. Greiner, T. McElroy, E. Mossop, S. Parker, J. Sierra, B. Winering Nay: 0 Carried

Kingsway Regional-Woolwich Twp. Public School District Tuition

On the motion by Mrs. Winering, seconded by Mr. Greiner, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves a Tuition Contract Agreement with Kingsway Regional Woolrich Twp. Public School District for the 2022-2023 academic year, at a per pupil cost of \$15,179.00 [prorated], for one (1) High School homeless student.

VOTE-Aye: W. Greiner, T. McElroy, E. Mossop, S. Parker, J. Sierra, B. Winering Nay: 0 Carried

<u>Audit</u>

On the motion by Mrs. Winering, seconded by Mr. Greiner, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby accepts and approves the 2021-2022 Audit, as presented with no audit findings.

VOTE-Aye: W. Greiner, T. McElroy, E. Mossop, S. Parker, J. Sierra, B. Winering Nay: 0 Carried

Audit-Corrective Action

On the motion by Mrs. Winering, seconded by Mr. Greiner, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby accepts and approves the 2021-2022 audit corrective action plan, to be submitted by March 17, 2023.

VOTE-Aye: W. Greiner, T. McElroy, E. Mossop, S. Parker, J. Sierra, B. Winering Nay: 0 Carried

Construction Management Company

On the motion by Mrs. Winering, seconded by Mr. Greiner, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves New Road Construction Management Company to provide construction management services for various improvements, alterations, renovations, and upgrades and construction of an addition at Riverside Elementary School funded through the January 24, 2023 bond referendum. Estimated contract amount is \$400,000.00.

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VOTE-Aye: W. Greiner, T. McElroy, E. Mossop, S. Parker, J. Sierra, B. Winering

Nay: 0 Carried

Retirement of Equipment

On the motion by Mrs. Winering, seconded by Mr. Greiner, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the retirement of equipment and authorizes the Business Administrator to determine its final disposition, in accordance with N.J.S.A. 18A:18A-45. Items to be bid include: Weightlifting Benches.

VOTE-Aye: W. Greiner, T. McElroy, E. Mossop, S. Parker, J. Sierra, B. Winering

Nay: 0 Carried

NFHS Agreement

On the motion by Mrs. Winering, seconded by Mr. Greiner, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves PlayOn! Sports to provide athletic and special event broadcasting services as part of the NFHS School Broadcast Program at a cost of \$0.00, per the attached agreement.

VOTE-Aye: W. Greiner, T. McElroy, E. Mossop, S. Parker, J. Sierra, B. Winering

Nay: 0 Carried

SDA Capital & Emergent Needs

On the motion by Mrs. Winering, seconded by Mr. Greiner, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the submission of the SDA Capital & Emergent Needs funding certification in the amount of \$33,016.

VOTE-Aye: W. Greiner, T. McElroy, E. Mossop, S. Parker, J. Sierra, B. Winering

Nay: 0 Carried

Submission of Budget

On the motion by Mrs. Winering, seconded by Mr. Greiner, and carried unanimously, BE IT RESOLVED, that the Riverside Township Board of Education hereby authorizes the submission of the tentative 2023-2024 Annual Budget Statement to the New Jersey Department of Education, Burlington County Office on or before March 28, 2023, as follows:

	<u>Buaget</u>	<u>Local Tax Levy</u>
General Fund	\$33,588,895	\$8,653,139
Special Revenue Fund	3,236,184	
Debt Service Fund	640,426	640,426
Total Base Budget	37,465,505	\$9,293,565

BE IT FURTHER RESOLVED to acknowledge that the 2023-2024 budget, as described above, results in a General Fund tax levy of \$8,653,139 and a Debt Service Fund tax levy of \$640,426.

BE IT FURTHER RESOLVED that the Riverside Township Board of Education establish a maximum of \$20,000 in the general fund 2023-2024 budget for travel and travel related expenditures.

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VOTE-Aye: W. Greiner, T. McElroy, E. Mossop, S. Parker, J. Sierra, B. Winering

Nay: 0 Carried

PERSONNEL

Staff Development

On the motion by Mr. Mossop, seconded by Mrs. Winering, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following staff development activities for the 2022-2023 school year, as attached.

VOTE-Aye: W. Greiner, T. McElroy, E. Mossop, S. Parker, J. Sierra, B. Winering

Nay: 0 Carried

Resignation

On the motion by Mr. Mossop, seconded by Mrs. Winering, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby accepts the resignation, with regrets, from **Jessica Fitzgerald**, Middle School Instructional Aide, effective March 10, 2023.

VOTE-Aye: W. Greiner, T. McElroy, E. Mossop, S. Parker, J. Sierra, B. Winering

Nay: 0 Carried

Resignation

On the motion by Mr. Mossop, seconded by Mrs. Winering, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby accepts the resignation, with regrets, from **Keli Franchi**, Elementary School Instructional Ambulatory Aide, effective April 6, 2023.

VOTE-Aye: W. Greiner, T. McElroy, E. Mossop, S. Parker, J. Sierra, B. Winering

Nay: 0 Carried

Resignation

On the motion by Mr. Mossop, seconded by Mrs. Winering, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby accepts the resignation, from **Vincent Malecki**, MS/HS Hall/Bathroom Monitor, effective March 3, 2023.

VOTE-Aye: W. Greiner, T. McElroy, E. Mossop, S. Parker, J. Sierra, B. Winering

Nay: 0 Carried

Resignation

On the motion by Mr. Mossop, seconded by Mrs. Winering, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby accepts, with regrets, for the purposes of retirement, the resignation from **Geraldine Camardo**, Elementary School Clerk, effective June 30, 2023.

VOTE-Aye: W. Greiner, T. McElroy, E. Mossop, S. Parker, J. Sierra, B. Winering

Nay: 0 Carried

Resignation

On the motion by Mr. Mossop, seconded by Mrs. Winering, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby accepts, with regrets, for the purposes of retirement, the resignation from **Regina Reed**, Superintendent Confidential Secretary, effective August 1, 2023.

VOTE-Aye: W. Greiner, T. McElroy, E. Mossop, S. Parker, J. Sierra, B. Winering Nay: 0 Carried

Substitute

On the motion by Mr. Mossop, seconded by Mrs. Winering, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves **Cynthia Doele** as a substitute Secretary.

VOTE-Aye: W. Greiner, T. McElroy, E. Mossop, S. Parker, J. Sierra, B. Winering Nay: 0 Carried

Substitute

On the motion by Mr. Mossop, seconded by Mrs. Winering, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves **Joseph Colby** as a substitute Maintenance & Custodian.

VOTE-Aye: W. Greiner, T. McElroy, E. Mossop, S. Parker, J. Sierra, B. Winering Nay: 0 Carried

New Employees

On the motion by Mr. Mossop, seconded by Mrs. Winering, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following staff members, for the 2022-2023 & 2023-2024 school years, as recommended by the Superintendent:

- 1. **Master Sergeant Robert Jones**, Qualified Instructor-JROTC (10 month) at the pro-rated contract salary to be determined, effective April 3, 2023, for the 2022-2023 school year, pending Cadet Command approval of new hire paperwork.
- 2. **Theresa Russell**, Elementary School Instructional Ambulatory Aide, at the hourly rate of \$20.27, start date of April 17, 2023, for the 2022-2023 school year.
- 3. **Jennifer Ryan**, Middle School-Multiple Disabilities Instructional Aide, at the pro-rated contract salary of \$36,674, start date on or before March 13, 2023, for the 2022-2023 school year.
- 4. **Scott Bard**, Part-Time MS/HS Hall/Bathroom Monitor, at the hourly rate of \$17.00 per hour, start date April 3, 2023, pending criminal history review.

VOTE-Aye: W. Greiner, T. McElroy, E. Mossop, S. Parker, J. Sierra, B. Winering Nay: 0 Carried Page 7 Regular Board of Education Meeting Agenda March 9, 2023

New Co-Curricular Activity

On the motion by Mr. Mossop, seconded by Mrs. Winering, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following new co-curricular activity for the 2022-23 school year, at the contract salary listed:

PositionSalaryNameVolley Ball Boys JV\$6,178Nicholas Zoll

VOTE-Aye: W. Greiner, T. McElroy, E. Mossop, S. Parker, J. Sierra, B. Winering

Nay: 0 Carried

New Jersey Family Leave

On the motion by Mr. Mossop, seconded by Mrs. Winering, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the unpaid New Jersey Family Leave request from the employee listed below, for the period indicated in the 2023-2024 School Year:

Employee Position Dates

Caitlyn Kalustyan ES 3rd Grade Teacher August 31, 2023-November 21, 2023

VOTE-Aye: W. Greiner, T. McElroy, E. Mossop, S. Parker, J. Sierra, B. Winering

Nay: 0 Carried

Intermittent Federal Family Medical Leave Request

On the motion by Mr. Mossop, seconded by Mrs. Winering, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves **Michelle Fassano**, ES Ambulatory Aide, for unpaid intermittent federal family medical leave of absence, for the 2022-2023 school year.

VOTE-Aye: W. Greiner, T. McElroy, E. Mossop, S. Parker, J. Sierra, B. Winering

Nay: 0 Carried

Leave Request

On the motion by Mr. Mossop, seconded by Mrs. Winering, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the unpaid leave of absence request from the employee listed below, for the period indicated:

Employee Position Dates

Michelle Jacoby HS Instructional Aide March 10, 2023-April 21, 2023

VOTE-Aye: W. Greiner, T. McElroy, E. Mossop, S. Parker, J. Sierra, B. Winering

Nay: 0 Carried

Student Teacher

On the motion by Mr. Mossop, seconded by Mrs. Winering, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the placement of the following college student in the student teacher assignments, between March 10, 2023-June 12, 2023, during the 2022-2023 school year, as listed.

Student
Michelle JacobyUniversityCooperating Teacher Placement
T. Quigley-ES Special Ed. Teacher &
A. Jackamonis-HS Special Ed. Teacher

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VOTE-Aye: W. Greiner, T. McElroy, E. Mossop, S. Parker, J. Sierra, B. Winering

Nay: 0 Carried

Student Teacher Observation

On the motion by Mr. Mossop, seconded by Mrs. Winering, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following college student in a student teacher observation between March 10, 2023-May 1, 2023, during the 2022-2023 school year, as listed.

StudentUniversityCooperating Teacher PlacementAmelia ProvenzanoRowan College of South JerseyAllison Varga-HS English Teacher

VOTE-Aye: W. Greiner, T. McElroy, E. Mossop, S. Parker, J. Sierra, B. Winering

Nay: 0 Carried

Volunteers

On the motion by Mr. Mossop, seconded by Mrs. Winering, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following volunteers for the 2022-2023 school year.

<u>Name</u>	<u>Position</u>	
Donald Jack	MS Baseball	
Kimberly Kirkpatrick	MS Softball	
Amanda Shinn	Winter Color Guard	
June Sorrentino	Winter Color Guard	

VOTE-Aye: W. Greiner, T. McElroy, E. Mossop, S. Parker, J. Sierra, B. Winering

Nay: 0 Carried

Contract Rescission

On the motion by Mr. Mossop, seconded by Mrs. Winering, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby rescinds the contract as High School MD Instructional Ambulatory Aide of **Jennifer Ryan** for the 2022-2023 school year.

VOTE-Aye: W. Greiner, T. McElroy, E. Mossop, S. Parker, J. Sierra, B. Winering

Nay: 0 Carried

2023 - Sports Night Worker List

On the motion by Mr. Mossop, seconded by Mrs. Winering, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the 2023 Sports Night Worker list, as attached.

VOTE-Aye: W. Greiner, T. McElroy, E. Mossop, S. Parker, J. Sierra, B. Winering

Nay: 0 Carried

STUDENTS

Fundraisers

On the motion by Mrs. Sierra, seconded by Mrs. Winering, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following fundraisers for the 2022-2023 school year, as attached.

VOTE-Aye: W. Greiner, T. McElroy, E. Mossop, S. Parker, J. Sierra, B. Winering Nay: 0 Carried

Spring Sports Schedules

On the motion by Mrs. Sierra, seconded by Mrs. Winering, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the 2023 Spring Sports Schedules, as presented.

VOTE-Aye: W. Greiner, T. McElroy, E. Mossop, S. Parker, J. Sierra, B. Winering Nay: 0 Carried

Home/Bedside Instruction

On the motion by Mrs. Sierra, seconded by Mrs. Winering, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following home/bedside instruction, for the 2022-2023 school year:

<u>ID#</u>	<u>From</u>	<u>To</u>
280100	February 23, 2023	Undetermined
300035	February 23, 2023	Undetermined

VOTE-Aye: W. Greiner, T. McElroy, E. Mossop, S. Parker, J. Sierra, B. Winering Nay: 0

Carried

Field Trips

On the motion by Mrs. Sierra, seconded by Mrs. Winering, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following field trips for the 2022-2023 school year, as attached.

VOTE-Aye: W. Greiner, T. McElroy, E. Mossop, S. Parker, J. Sierra, B. Winering Nay: 0 Carried

HIB

On the motion by Mrs. Sierra, seconded by Mrs. Winering, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the Harassment, Intimidation and Bullying Report for February 2023, as attached.

VOTE-Aye: W. Greiner, T. McElroy, E. Mossop, S. Parker, J. Sierra, B. Winering Nay: 0

Carried

PROGRAM

Program of Studies

On the motion by Mrs. Winering, seconded by Mr. Greiner, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the Riverside High School Program of Studies for the 2023-2024 school year, as presented.

VOTE-Aye: W. Greiner, T. McElroy, E. Mossop, S. Parker, J. Sierra, B. Winering Nay: 0 Carried

Genocidal Studies for Parents

On the motion by Mrs. Winering, seconded by Mr. Greiner, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves a parent class titled Genocidal Studies for Parents, conducted by High School Social Studies Teacher Daniel Stellwag. The program will consist of four evening from 6:30pm to approximately 8:00pm, between March 15, 2023-March 29, 2023.

VOTE-Aye: W. Greiner, T. McElroy, E. Mossop, S. Parker, J. Sierra, B. Winering Nay: 0 Carried

Early Dismissal for NJSLA Testing

On the motion by Mrs. Winering, seconded by Mr. Greiner, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the early dismissal of the Riverside Middle & High Schools on Friday, May 5, 2023, and Monday, May 8, 2023, for NJ Statewide Assessment Testing (SLA).

VOTE-Aye: W. Greiner, T. McElroy, E. Mossop, S. Parker, J. Sierra, B. Winering Nay: 0 Carried

POLICY

One Reading

On the motion by Mr. Mossop, seconded by Mrs. Sierra, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby suspends Bylaw 0131 that requires two readings, to adopt revised Policy 5460, with one reading, as presented.

VOTE-Aye: W. Greiner, T. McElroy, E. Mossop, S. Parker, J. Sierra, B. Winering Nay: 0 Carried

FACILITIES

Facility Use

On the motion by Mrs. Winering, seconded by Mr. Greiner, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the facility/building use requests for the 2022-2023 school year, as attached.

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VOTE-Aye: W. Greiner, T. McElroy, E. Mossop, S. Parker, J. Sierra, B. Winering

Nay: 0 Carried

COMMITTEE REPORTS

PERSONNEL & EMPLOYEE RELATIONS – No Report
FINANCE & INSURANCE – No Report
BUILDINGS & GROUNDS –No Report No Report
ATHLETICS – No Report
CURRICULUM – No Report
SAFETY & SECURITY – No Report
STUDENT GOVERNMENT – No Report
DELEGATE TO BURLINGTON COUNTY SCHOOL BOARDS – No Report
DELEGATE TO NEW JERSEY SCHOOL BOARDS ASSOCIATION – No Report
DELANCO REPRESENTATIVE – No Report

Acknowledgement of Visitors – None

ADJOURNMENT

On the motion by Mrs. Winering, seconded by Mr. Greiner, and carried unanimously, the meeting was adjourned at 8:14 p.m.

Respectfully submitted,

Robert O'Brien Board Secretary